

LITTLE ROCK TOWNSHIP MONTHLY MEETING MINUTES

Wednesday, December 20, 2023

I. Call to Order

The meeting was called to order at 6:02 p.m. at the Little Rock Township Cemetery Building by Supervisor Marcia Newkirk.

II. Pledge of Allegiance

The Pledge of Allegiance was recited by all present at the meeting.

III. Roll Call

Roll Call was taken. Present were Supervisor Newkirk, Trustees Dunsmoor, Goehst, Miller and Mickelson. Also present were Road Commissioner Dick Wade and Clerk Jo Ann Gryder. A quorum was noted to exist among the trustees.

IV. Welcome Guests and Public Comments

Guest present was Joe Wisniewski. There was no public comment.

V. Approval of Agenda

Supervisor Newkirk made a motion to approve the Agenda as written. Motion was seconded by Trustee Goehst. All present voted aye. Motion carried.

VI. Approval of Minutes from Regular Meeting, November 15, 2023

Supervisor Newkirk made a motion to approve the Regular Meeting Minutes of the November 15, 2023 minutes as written; seconded by Trustee Goehst. All present voted aye. Motion carried.

VII. Correspondence-none

VIII. Trustee Comments-Trustee Dunsmoor will be reimbursed for a Collibra Lifetime License he purchased for the Little Rock Township website.

IX. Road Commissioner's Report

The parking area across from Griswold Cemetery has been paved. Plowed roads on November 26th and 28th. Cut trees on Hale and Sears Roads. Cleaning and maintenance of equipment. Auctioned equipment not being used. Report attached.

X. Cemetery Report

Removed dead trees and brush at Griswold Cemetery. Headstone repair is an ongoing project. A headstone was purchased and installed for an unknown Baby Girl who was found deceased in the 1950's. Staff is working on finding the owners of the empty mausoleum spaces.

XI. Assessor's Report -The assessor had 3 hearings with the Board of Appeals scheduled in December.

XII. Supervisor's Report

The Supervisor will not be present at the scheduled February 21 meeting so the Board agreed to hold the meeting on February 28, 2024. There is no longer an AT&T phone system at the township offices. A Ring system has been installed.

The bank will establish an ACH transactional account for the township because Quick Books/Intuit have increased the cost from \$1.75 per check to \$4.00 per check. ACH will cost much less. The Supervisor will transfer at least \$100,000 from the Road Fund and the Town Fund to Illinois Funds which has a 5.47% rate.

The Audit is being completed and will be presented to the board at the January 2024 meeting.

There are currently no GA recipients for Little Rock Township as the last person started receiving disability income which disqualifies her for GA. The GA maximum has been increased from \$335 per month to \$425 per month.

XIII. Financial Reports

- A. Unpaid Bills. Supervisor Newkirk made a motion to make payment of unpaid bills totaling \$70,413.19. Seconded by Trustee Miller. A roll call vote was taken with 5 Aye; 0 No. Motion Carried.
- B. Check Registers. Supervisor Newkirk prepared financial documents including a Monthly Ending Balances Sheet, Town and Road Profit & Loss vs Actual Reports, and a Transactions by Account Report. A copy of these reports was distributed and is attached.

XIV. Attorney's Report

The attorney has reviewed the ownership of the Sandy Bluff Cemetery and stated since it involves the purchasing of property that it should be voted on by the citizens at the Annual Town Meeting in April.

XV. Unfinished Business

- A. **Status of Sandy Bluff Cemetery** See Attorney's Report

XVI. New Business

2024 Notice of Meetings-Supervisor Newkirk moved to accept the 2024 Notice of Meetings with the February date changed from February 21 to February 28, 2024. Trustee Mickelson seconded. Motion carried.

XVII. Adjournment

Trustee Mickelson made the motion to adjourn; Supervisor Newkirk seconded the motion. Motion carried. Meeting adjourned at 6:55 p.m.