

# **LITTLE ROCK TOWNSHIP MONTHLY MEETING MINUTES**

**Wednesday, November 15, 2023**

## **I. Call to Order**

The meeting was called to order at 6:45 p.m following the Truth in Taxation Hearing and the Decennial Committee meeting on Wednesday, November 15, 2023, at the Little Rock Township Cemetery Building by Supervisor Marcia Newkirk.

## **II. Pledge of Allegiance**

The Pledge of Allegiance was recited by all present at the meeting at the Truth in Taxation hearing.

## **III. Roll Call**

Roll Call was taken. Present were Supervisor Newkirk, Trustees Dunsmoor, Goehst, Miller and Mickelson. Also present were Assessor Monica Kleinmaier, Road Commissioner Dick Wade and Clerk Jo Ann Gryder. A quorum was noted to exist among the trustees.

## **IV. Welcome Guests and Public Comments**

Guests present were Joe Wisniewski, Nancy Griffing and Nicole Diaz. The coordination with the City of Plano to host a Senior Citizen luncheon is on hold until 2024. There was no public comment.

## **V. Approval of Agenda**

Trustee Goehst made a motion to approve the Agenda as written. Motion was seconded by Supervisor Newkirk. All present voted aye. Motion carried.

## **VI. Approval of Minutes from Regular Meeting, October 18, 2023**

Trustee Mickelson made a motion to approve the Regular Meeting Minutes of the October 18, 2023 minutes as written; seconded by Supervisor Newkirk. All present voted aye. Motion carried.

## **VII. Kendall County Sheriff's Report-none**

## **VIII. Correspondence-none**

## **IX. Clerk's Report-none**

**X. Trustee Comments-**Trustee Dunsmoor attended the TOI Meeting in Springfield with Supervisor Newkirk on November 12-14. He will share his notes from the educational sessions with the township board via email.

## **XI. Road Commissioner's Report**

Mowing and trimming trees continues. The Road Crew patched the bridge approach on the River Road bridge. Road Commissioner Wade is working on the priority of road repairs needed in 2024. Road Commissioner's Report attached.

## **XII. Cemetery Report**

Mowing and trimming of the cemetery continues. Headstone repair is an ongoing project. A headstone was purchased for an unknown Baby Girl who was found deceased in the 1950's. Mike and Julie Wade tracked down the burial site which now has the headstone installed.

**XIII. Assessor's Report** -The assessor has had 12 appeals to the new assessments with 2 hearings scheduled in December.

## **XIV. Supervisor's Report**

Supervisor Newkirk reported that Little Rock Township will no longer have the one General Assistance (GA) case going forward because the client has qualified for Federal Disability and will no longer be eligible for GA. Other inquiries have come onto the website which have been addressed by the Supervisor. The Supervisor, along with Trustee Dunsmoor, attended the TOI Annual Educational Conference which was held in Springfield on November 12-14, 2023. She learned that an Annual Report is due to the State from the cemetery. LRT is currently in noncompliance but will remedy that as soon as possible. She also informed the trustees that a new law is in effect whereby employees shall earn up to 40 hours annually of Paid Personal Leave time based on receiving 1 hour for every 40 hours worked.

## **XV. Financial Reports**

- A. Unpaid Bills. Supervisor Newkirk made a motion to make payment of unpaid bills totaling \$17,860.15 plus expense reimbursement to Trustee Dunsmoor of \$188.50 for cost of his attendance at the TOI conference; Seconded by Trustee Goehst. A roll call vote was taken with 5 Aye; 0 No. Motion Carried.
- B. Check Registers. Supervisor Newkirk prepared financial documents including a Monthly Ending Balances Sheet, Town and Road Profit & Loss vs Actual Reports, and a Transactions by Account Report. A copy of these reports was distributed and is attached.

## **XVI. Attorney's Report**

None.

## **XVII. Unfinished Business**

- A. **Decennial Committee**-The Committee held its second meeting on November 15, 2023, prior to the regular meeting. Committee members Joe Wisniewski, Nancy Griffing and Nicole Diaz were members of the public in attendance as well as the Board Members, Clerk and Road Commissioner. The Board attorney has created a sample report for compliance form which must be completed by the decennial committee. The committee will meet again in the spring.

- B. Status of Sandy Bluff Cemetery** The attorney is still working on establishing ownership and contacting the owner regarding Little Rock Township maintaining it and possibly taking title to it.

**XVIII. New Business-**

The Truth in Taxation Hearing was held immediately prior to this meeting with Tax Levy Ordinances 2023-03 and 2024-04 being passed.

**XIX. Adjournment**

Trustee Mickelson made the motion to adjourn; Trustee Miller seconded the motion. Motion carried. Meeting adjourned at 7:28 p.m.