

LITTLE ROCK TOWNSHIP MONTHLY MEETING MINUTES

Wednesday, September 20, 2023

I. Call to Order

The meeting was called to order at 6:00 p.m on Wednesday, September 20, 2023,. at the Little Rock Township Cemetery Building by Supervisor Marcia Newkirk.

II. Pledge of Allegiance

The Pledge of Allegiance was recited by all present at the meeting.

III. Roll Call

Roll Call was taken. Present were Supervisor Newkirk, Trustees Dunsmoor, Miller and Mickelson. Trustee Goehst was absent. Also present were Assessor Monica Kleinmaier, Road Commissioner Dick Wade and Clerk Jo Ann Gryder. A quorum was noted to exist among the trustees.

IV. Welcome Guests and Public Comments

Guests present were Arlene Gould, Tammy Gould, Joe Wisniewski, Barb Nadeau, Plano City Council Member, and Kathy Wickens, Plano City Council Member,

- A. *Tammy Gould request for gravestone variance.* Ms. Gould presented a detailed drawing with proposed dimensions for her gravestone which is attached to the minutes. Supervisor Newkirk moved to approve the variance as presented in the drawing; Trustee Mickelson seconded. A roll call vote followed with all present voting. 4 Ayes; 0 No; 1 absent. Motion carried.
- B. *Coordination with City of Plano for a Holiday Luncheon.* Plano City Council members, Barb Nadeau and Kathy Wickens presented further information regarding the possibility of the City and Little Rock Township hosting an Annual Dinner for Senior Citizens. The consensus of the township board was in support of this event. The event has been scheduled for March 26, 2024, with Kathy Miller catering at an estimated cost of \$825 for 75 guests. Supervisor Newkirk will check with TOIRMA regarding insurance coverage for the proposed dinner in March 2024. No action was taken.
- C. *Public comment:* None

V. Approval of Agenda

Supervisor Newkirk made a motion to approve the Agenda as written. Motion was seconded by Trustee Mickelson. All present voted aye. Motion carried.

VI. Approval of Minutes from Regular Meeting, August 16, 2023

Trustee Dunsmoor made a motion to approve the Regular Meeting Minutes of the August 16, 2023 minutes as written; seconded by Supervisor Newkirk. All present voted aye. Motion carried.

VII. Kendall County Sheriff's Report-none

VIII. Correspondence-A letter from Plano Skies Solar Project provided information about their proposed solar project. A public open house is planned later in September offering further explanation.

IX. Clerk's Report-The Clerk has provided a Robert's Rules of Order for the township to reference if needed.

X. Trustee Comments-None

XI. Road Commissioner's Report

Mowing and trimming continues. It was noted that LRT received \$38,000 from Sandwich for their portion of the Griswold Springs Road resurfacing. In addition to ongoing maintenance and repairs to equipment, an order for a new pickup truck has been submitted (for the third time). Report attached.

XII. Cemetery Report

Mowing and trimming of the cemetery continues. There is ongoing repair of old headstones. Maintaining the mowing equipment continues. The invoice for Darnell Cemetery mowing/trimming was sent to Fox Township. New rules for Section 4 of the Little Rock Township Cemetery Rules was distributed and attached hereto. Cemetery Report attached.

XIII. Assessor's Report -The assessor is still picking up new construction and improvements to properties. Assessments will be published in next week's paper. LRT has picked up \$7 Million in new construction this year. Report attached.

XIV. Supervisor's Report

Supervisor Newkirk reported that Little Rock Township still has one General Assistance (GA) continuing case as of this date and 4 inquiries this month. The Supervisor encouraged Little Rock Township elected officials to attend the TOI Annual Educational Conference to be held in Springfield on November 12-14, 2023, and to register early for discounted fees.

XV. Financial Reports

- A. Unpaid Bills. Supervisor Newkirk made a motion to make payment of unpaid bills totaling \$183,601.47; Seconded by Trustee Mickelson. A roll call vote was taken with 4 Aye; 0 No, 1 Absent. Motion Carried.

- B. Check Registers. Supervisor Newkirk prepared financial documents including a Monthly Ending Balances Sheet, Town and Road Profit & Loss vs Actual Reports, and a Transactions by Account Report. A copy of these reports was distributed and is attached.

XVI. Attorney's Report

None.

XVII. Unfinished Business

- A. **Decennial Committee**-The Committee is still waiting for an outline of duties from the township attorney who is checking with the State of Illinois.
- B. **Status of Sandy Bluff Cemetery** Ownership of the cemetery is still being researched.

XVIII. New Business-None

XIX. Adjournment

Supervisor Newkirk made the motion to adjourn; Trustee Dunsmoor seconded the motion. Motion carried. Meeting adjourned at 7:12 p.m.