

LITTLE ROCK TOWNSHIP MONTHLY MEETING MINUTES

Wednesday, March 15, 2023

I. Call to Order

The meeting was called to order at 6:00 p.m. at the Little Rock Township Cemetery Building by Supervisor Marcia Newkirk.

II. Pledge of Allegiance

The Pledge of Allegiance was recited by all present.

III. Roll Call

Roll Call was taken. Present were Supervisor Newkirk, Trustees Goehst, Nelson, Dunsmoor and Miller. Also present was Clerk Jo Ann Gryder. A quorum was noted to exist among the trustees.

IV. Welcome Guests and Public Comments

Guests present were Joe Wisniewski, Nicole Diaz, Jonathan Henderson and Jeff Newkirk. There was no public comment at this time.

V. Approval of Agenda

Trustee Goehst made a motion to approve the Agenda as printed; seconded by Supervisor Newkirk. All voted aye. Motion carried.

VI. Approval of Minutes from Regular Meeting, February 15, 2023

Trustee Goehst made a motion to approve the minutes as written from the Regular Meeting on February 15, 2023; seconded by Supervisor Newkirk. All voted aye. Motion carried.

VII. Kendall County Sheriff's Report

Supervisor Newkirk received an email report from Kendall County Sheriff's which she made available to those present.

VIII. Correspondence-An email was received by Little Rock Township from Matt Asselmeier, Senior Planner of Kendall County Planning, Building & Zoning, a copy of which is attached.

IX. Clerk's Report- A reminder was given that the deadline for all elected officials to file the Statement of Economic Interest with the county clerk is May 1, 2023.

X. Trustee Comments-None

XI. Website Update- Trustee Dunsmoor reported that there will be a national bike event for MS on June 24-25, 2023.

XII. Road Commissioner's Report

None

XIII. Cemetery Report

It was noted that a headstone dated from the 1800's which was on private property has been relocated to the Darnell Cemetery.

XIV. Assessor's Report

None

XV. Supervisor's Report

The State of Illinois has a new law which calls for every township in Illinois to create a Decennial Committee on Efficiency. The committee shall include township trustees and 3 citizen members to be appointed by the Supervisor (2) and the Road Commissioner (1). They must meet by June 10, 2023; 3 times total within 18 months, and the report must be filed with the Kendall County Clerk upon completion.

Supervisor Newkirk reported that Little Rock Township still has one General Assistance (GA) continuing case as of this date and one new application.

The insurance issue with Blue Cross/Blue Shield for a fulltime employee required a reinstatement fee of \$3,000 which was paid by township funds. Supervisor Newkirk has appealed that fee.

A question about an abandoned cemetery known as the Shonts Cemetery will be referred to the local Historical Society.

TMF Management LLC has requested a tax abatement which shall be decided at the April 2023 meeting.

XVI. Financial Reports

- A. Unpaid Bills. Supervisor Newkirk made a motion to make payment of unpaid bills totaling \$23,993.58. Seconded by Trustee Nelson. A roll call vote was taken with 5 Aye; 0 No. Motion Carried.
- B. Check Registers. Supervisor Newkirk prepared financial documents including a Monthly Ending Balances Sheet, Town and Road Profit & Loss vs Actual Reports, and a Transactions by Account Report. A copy of these reports was distributed and is attached.

XVII. Attorney's Report

None.

XVIII. Unfinished Business

Another reminder was given:

Deadline for Statement of Economic Interest is May 1, 2023.

XIX. New Business-

A. Adoption of Agenda for April 11, 2023 Annual Meeting

Trustee Miller moved; seconded by Supervisor Newkirk that the Agenda for the April 11, 2023 Annual Meeting be approved as prepared, a copy of which is attached. All voted Aye. Motion carried.

B. Implement Credit Card at Cemetery

Supervisor Newkirk moved; seconded by Trustee Goehst, that the Little Rock Township Cemetery implement a credit card system for burial and plot expenses with Square with a 3% fee being charged to the credit card users to cover the cemetery's usage fees. A roll call vote was taken; 5 Ayes; 0 Nays. Motion carried.

C. Resignation of Trustee-Effective Date

Supervisor Newkirk inquired if Trustee Nelson was resigning her position as Township Trustee due to her recent move out of the township. Trustee Nelson noted that she had not officially moved and that her resignation email stated her last day would be April 15, 2023. Discussion ensued as to her status due to social media postings.

D. Appointment of Trustee to Open Position-Supervisor Newkirk noted that per Statute the board has 60 days to fill an open trustee position.

XX. Adjournment

Supervisor Newkirk made the motion to adjourn; Trustee Goehst seconded the motion. Motion carried. Meeting adjourned at 7:10 p.m.