

LITTLE ROCK TOWNSHIP MONTHLY MEETING MINUTES

Wednesday, February 15, 2023

I. Call to Order

The meeting was called to order at 6:05 p.m. at the Little Rock Township Cemetery Building by Supervisor Marcia Newkirk.

II. Pledge of Allegiance

The Pledge of Allegiance was recited by all present.

III. Roll Call

Roll Call was taken. Present were Supervisor Newkirk, Trustees Goehst, Nelson, Dunsmoor and Miller. Also present were Road Commissioner Dick Wade and Clerk Jo Ann Gryder. A quorum was noted to exist among the trustees.

IV. Welcome Guests and Public Comments

Guests present were Nicole Diaz, ChiChi Hansen and Jonathan Henderson. There was no public comment at this time.

V. Approval of Agenda

Trustee Goehst made a motion to approve the Agenda as printed. Trustee Dunsmoor seconded the motion. All voted aye. Motion carried.

VI. Approval of Minutes from Regular Meeting, January 18, 2023

Supervisor Newkirk made a motion to accept the minutes as amended from the regular meeting held on January 18, 2023, copies of which are attached. Trustee Goehst seconded the motion. Motion carried.

VII. Kendall County Sheriff's Report

None

VIII. Correspondence-An email was received by Little Rock Township from Matt Asselmeier, Senior Planner of Kendall County Planning, Building & Zoning, a copy of which is attached. The email states that Kendall County P, B & Z is proposing amendments to the Kendall County Zoning Ordinance to coincide with the State of Illinois's new law setting restrictions on regulating solar and wind energy systems.

IX. Clerk's Report- A reminder was given that the deadline to request an item be added to the 2023 Annual Meeting Agenda is due March 1, 2023. Also, a reminder was given that the deadline for all elected officials to file the Statement of Economic Interest with the county clerk is May 1, 2023. A framed copy of the Little Rock Road crew's entry in the December Holiday parade was presented to the Road Commissioner with appreciation.

X. Trustee Comments-Trustee Nelson has closed on a home in Sandwich which is out of Little Rock Township. She will be tending her resignation in March.

XI. Website Update- It was confirmed that Supervisor Newkirk will be the person to respond to any correspondence generated by the website to avoid duplication of effort. Trustee Dunsmoor shall forward any correspondence to Supervisor Newkirk to address.

XII. Road Commissioner's Report

Road Commissioner Wade presented a written Road District Commissioner's Report; a copy of which is attached. The report details the activities of the Road District over the past month. Road Commissioner Wade stated there were 6 ice and snow removal events in January. He further stated that his crew has been patching pot holes. Preparation and maintenance of snow removal equipment is ongoing. General repairs and maintenance of road equipment continues.

XIII. Cemetery Report

Road Commissioner Wade presented a Cemetery Report, a copy of which is attached, which summarized the projects that have been worked on over the past month at the Little Rock Township Cemetery. Plowing and salting cemetery roadways continues. Equipment is maintained for further winter usage. Continued repairing of headstones is ongoing. The Cemetery staff is sorting through old boxes of files to verify that the office records match.

XIV. Assessor's Report

Assessor Kleinmaier prepared her Budget Request which she sent to all Little Rock Township officials, a copy of which is attached. Supervisor Newkirk reviewed the budget and made some changes which she presented to the Board. Discussion ensued.

XV. Supervisor's Report

Supervisor Newkirk reported that Little Rock Township still has one General Assistance (GA) continuing case as of this date. No new inquiries were received this month. Guest Diaz asked if there was emergency GA available. Supervisor Newkirk stated No. Guest Diaz also expressed concern over maintenance of the Assessor's car and damages caused while on the job.

There is an insurance issue with Blue Cross/Blue Shield for Monica Kleinmaier that the Supervisor is working on to resolve.

The Supervisor prepared a chart of Holiday Bonuses distributed in 2022. She stated that the bonuses are discretionary by the Assessor and Road Commissioner if they keep within the approved yearly budgeted amount.

XVI. Financial Reports

- A. Unpaid Bills. Supervisor Newkirk made a motion to make payment of unpaid bills totaling \$15,544.04. Seconded by Trustee Nelson. A roll call vote was taken with 5 Aye; 0 No. Motion Carried.
- B. Check Registers. Supervisor Newkirk prepared financial documents including a Monthly Ending Balances Sheet, Town and Road Profit & Loss vs Actual Reports, and a Transactions by Account Report. A copy of these reports was distributed and is attached.

XVII. Attorney's Report

None.

XVIII. Unfinished Business

- A. Kendall County Emergency Management Agency Meeting
No one from Little Rock Township attended the meeting on January 24, 2023, at 3 p.m. at the Kendall County Health Department in Yorkville.

XIX. New Business-

- A. Assessor's budget request was discussed earlier in meeting.
- B. May 1, 2023-Deadline for Statement of Economic Interest** to be filed with Kendall County Clerk.
- C. Discussion of upcoming open trustee position-**After Trustee Nelson announced her upcoming move and resignation from the Board, discussion ensued regarding the dates and the subsequent need to fill the open position.

XX. Adjournment

Supervisor Newkirk made the motion to adjourn; Trustee Miller seconded the motion. Motion carried. Meeting adjourned at 7:18 p.m.